

Library Technical Assistant

As the use of various forms of information continues to grow, the need for trained personnel who can manage information also grows. Upon completion of the Library Technical Assistant (LTA) concentration, students will be able to provide services requiring technical skills in such vital areas as development of youth or adult programming, circulation of materials, acquisition and processing of all types of electronic and print materials, budgeting and planning, and collection development. The LTA concentration is a cooperative arrangement among Nebraska's community colleges. Students will complete their general education courses at Northeast Community College, and each community college provides at least one of the core LTA courses in an online environment. Upon completion of the LTA studies, students are prepared to enter the workforce as a paraprofessional in a variety of libraries and information centers.

Suggested Program of Study for Associate of Arts Degree (2 years)

<i>General Education Requirements</i>

Course	Credits
ENGL 1010 English Composition I	3
HPER Basic Sports Series*	1
HPER 1500 Lifetime Wellness	2
Oral Communication*	3
Behavioral Science*	3
Fine/Performing Arts*	3
History*	3
English/Literature*	3
Social Science*	3
Mathematics*	3-4
Natural Science*	4-5
	31-33

<i>Library Technical Assistant Courses - Online</i>

Course	Credits
LIBR 1010 Introduction to Library and Information Services***	3
LIBR 1110 Administration of Library and Information Environments**	3
LIBR 1210 Public Services in Library and Information Science***	3
LIBR 1510 Reference Services in Library and Information Environments***	3
LIBR 1610 Introduction to Children and Young Adult Services***	3
LIBR 2200 Introduction to Library Collection Management***	3
LIBR 2400 Introduction to Technical Services—Cataloging ***	3
LIBR 2940 Library Science Capstone Practicum***/****	3
Electives*****	5-6
	29-30

To earn an associate of arts degree, a student must satisfactorily complete a minimum of 60 semester hours that include the general education requirements.

* See general education requirements.

**Provided by Northeast Community College.

***Class provided to Northeast Community College students from other Nebraska community colleges.

****Practicum coursework should take place within the final nine hours of a student's program

*****Recommended electives: Computer applications coursework, ECED 1160 Early Language and Literacy, LIBR 1310 Library Orientation and Usage, PSYC 1000 Human Relations, SOCI 2150 Issues of Unity and Diversity, SPAN 1200 Spanish