



NORTHEAST COMMUNITY COLLEGE AREA

**MINUTES OF REGULAR MEETING
Thursday, December 8, 2005**

9790

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, December 8, 2005. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, December 2, 2005. Chairperson Ken Echtenkamp declared the meeting convened at 3:00 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

AREA BOARD

Kenneth J. Echtenkamp, Chairperson.....	Present
Jack Warrick, Vice-Chairperson.....	Present
Don Oelsligle, Secretary	Present
Steven M. Anderson.....	Present
Keith Harvey	Present
Nanci Lingenfelter	Present
J. Paul McIntosh.....	Present
Van Phillips.....	Present
Larry Poessnecker.....	Present
Clarence Schmitt.....	Present
John Winkleblack.....	Present

OTHERS PRESENT

Dr. Bill Path, President
Steve Schram, Vice President of Administrative Services
Dr. Karen Severson, Vice President of Student Services
Mary Honke, Executive Director of Institutional Advancement
Margy Ehrenfried, Director of Human Resources
Diane Reikofski, Board Recording Secretary
Janelle Gerharter, Media Relations Coordinator
Corinne Deuel, KUSO/US 92
Grace Doughty, *Norfolk Daily News*
Susan Risinger, WJAG/KEXL
Nicole McElhose, KHWK/Hawk TV
Tom Larsen, Professional/Managerial Association president
Russ Bowker, Faculty Association member
Stacy Strawn, Faculty Association president

Tami Pribil, Student Government Association president
Corinne Morris, Speech instructor/Assessment Coordinator
Lin Behmer, Business Administration/Marketing Management instructor

9791

Chairperson Ken Echtenkamp led the assembly in pledging their allegiance to the United States of America.

9792

Don Oelsligle MOVED and Van Phillips SECONDED the motion to adopt the Agenda of the December 8, 2005 meeting as distributed.

Voting Yes: Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, and Winkleblack

Voting No: None

Absent: None

MOTION CARRIED

9793

Chairperson Echtenkamp advised that any member of the staff or guests at the meeting wishing to comment on any item being discussed would be recognized by getting his attention.

9794

Nanci Lingenfelter MOVED and John Winkleblack SECONDED the motion to approve the Minutes of the meetings of November 10, 2005 as follows:

1. Regular Meeting
2. Finance Committee Meeting
3. Human Resources Committee Meeting

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

Voting No: None

Absent: None

MOTION CARRIED

9795

Mary Honke, interim Vice President of Educational Services, reported that Northeast's Broadcasting students assisted the Norfolk Police Division, Norfolk VFW, and the VFW auxiliary with Kid Vid on December 1st and 3rd. This program provides a chance for parents to

obtain a set of fingerprints, a picture ID card, a current digital still photo, and a digital video of their children at no cost. These IDs, photos, and videos can be a helpful tool when children are lost or missing. More than 40 families participated in this opportunity. The Broadcasting Club has committed to assisting with Kid Vid twice a year as a public service project.

The 21st annual Northeast Community College Livestock Classic Steer and Heifer Show was held November 25th -26th at the Ag Complex. The 2005 Classic drew 337 4-H and FFA exhibitors from across the state. The college's 11-member Livestock Judging Team and agriculture faculty were in charge of the event.

Dr. Karen Severson, Vice President of Student Services, reported that November was Mexican American Heritage Month and was celebrated with a variety of activities.

The bloodmobile was on campus on December 7th. Dr. Severson reported that more than 120 unites of blood was collected.

Tami Pribil, Student Government Association president, reported that all of the Katrina Relief bracelets were sold during "Fill the Gym" night. All of the proceeds were donated to the Orphan Grain Train and will be sent to the hurricane victims.

The Student Government Association will sponsor a chili feed on December 14th from 9:00 – 11:00 p.m. in the Student Center Cafeteria. This event is for students who are studying for finalize to take a break, relax, and socialize.

Dr. Path reported that a ceremony was held on November 18th to acknowledge that the McIntosh Legacy Scholarship Matching Fund program goal has met. At that time, the McIntosh family announced that they have generously extended their matching offer through the end of 2005 for donations between \$5,000 - \$50,000. Dr. Path extended this thanks to the McIntosh family for the tremendous amount of opportunities that these funds will provide to needy students.

9796

The Education Report for November was introduced by Mary Honke, interim Vice President of Educational Services and was provided by Lin Behmer and Corinne Morris who provided an update on the assessment progress at Northeast Community College.

9797

Keith Harvey, NCCA representative, provided a reminder that the NCCA Annual Meeting will be held in Lincoln on February 28 and March 1, 2006.

J. Paul McIntosh, NET representative, reported that a tragic plant crash brought down a broadcast tower in south central Nebraska. A 330-foot temporary tower will be up soon. Bid specifications are being developed for a permanent 1,000-foot tower. This process may take as much as nine months before full service is restored.

9798

Keith Harvey MOVED and Jack Warrick SECONDED the motion to acknowledge and approve the Monthly Financial Report for November 30, 2005 and the claims paid in November 2005 as follows:

General Fund	\$1,020,523.13
Auxiliary Fund	\$ 167,499.00
Restricted Fund.....	\$ 49,526.81
Building Fund Cap't.....	\$ 30,037.00
Building Debt Retirement	\$ 76,366.17
Agency Fund	\$ 3,874.10
Payroll Fund	\$ 805,354.22
TOTAL CLAIMS PAID	\$2,153,180.43
TOTAL INVESTMENTS	\$ 0.00
TOTAL EXPENDITURES	\$2,153,180.43

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsigle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Echtenkamp

Voting No: None

Absent: None

MOTION CARRIED

9799

Margy Ehrenfried, Human Resources Director, presented reports and personnel actions after which Clarence Schmitt MOVED and Nanci Lingenfelter SECONDED the motion to:

1. Ratify the report of Full-Time Faculty Overload and Adjunct Faculty Assignments for December 8, 2005;
2. Ratify the report of New Part-Time Employees for the Month of November 2005;
3. Ratify the employment of Ms. Lisa K. Reifenrath as Advisor, effective November 16, 2005, at a salary of \$31,000 per annum for the remainder of the 2005-2006 fiscal year;
4. Ratify the employment of Ms. Anne F. Ausdemore as Director of Extended Learning, effective November 22, 2005, at a salary of \$42,500 per annum for the remainder of the 2005-2006 fiscal year;
5. Ratify the employment of Ms. Heidi M. Snitchler as Counselor, effective December 5, 2005, at a salary of \$31,000 per annum for the remainder of the 2005-2006 fiscal year;
6. Accept the resignation of Anthony Schmitz, effective December 7, 2005;
7. Approve the administration's request to appoint a Communications Assistant as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors;

8. Approve the administration's request to appoint a Lead Custodian (afternoon-evening hours) as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors;
9. Ratify the transfer of Ms. Melody R. Klug from Student Accounts Specialist (Classified Level VI) to Cashiering and Accounts Receivable Supervisor (Professional/Managerial), effective December 12, 2005, at a salary of \$31,000 per annum for the remainder of the 2005-2006 fiscal year; and
10. Approve the administration's request to appoint a Student Accounts Specialist as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors.

Voting Yes: Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, and Harvey

Voting No: None

Absent: None

MOTION CARRIED

9800

Nanci Lingenfelter, Chairperson of the Policies and Procedures Committee, advised that the FIRST READING was heard of Code 9225, Meetings of the Area Board – Public Comment.

9801

Larry Poessnecker, Chairperson of the Finance Committee, MOVED to accept the 2004-2005 Scholarship and Financial Aid Report. Jack Warrick SECONDED the motion.

Voting Yes: McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: None

MOTION CARRIED

9802

Steve Anderson, Nominating Committee Chairperson, MOVED to approve the committee's recommendation for appointment of Jack Warrick to serve as Chairperson, Don Oelsligle to serve as Vice-Chairperson, and Keith Harvey as Secretary of the Board for 2006; Keith Harvey and Don Oelsligle to serve as Northeast's representatives for the NCCA Board of Directors, with the remainder of the board serving as alternates.

Van Phillips SECONDED the motion.

Voting Yes: Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, and McIntosh

Voting No: None

Absent: None

MOTION CARRIED

9803

Don Oelsligle, Chairperson of the Human Resources Committee, MOVED to approve the 2005-2006 voluntary separation requests from Margy Ehrenfried, effective June 30, 2006, and Carol Morse, effective September 1, 2006.

Van Phillips requested to amend the motion to include thanks to Ms. Ehrenfried and Ms. Morse for their service to the institution and for making Northeast Community College a better institution because of their service.

With the amendment being accepted, Mr. Phillips SECONDED the motion.

Voting Yes: Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, and Oelsligle

Voting No: None

Absent: None

MOTION CARRIED

9804

At 4:02 p.m., MOTION was made by Nanci Lingenfelter, and it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Don Oelsligle, Secretary
Northeast Board of Governors

Kenneth J. Echtenkamp, Chairperson
Northeast Board of Governors