



## NORTHEAST COMMUNITY COLLEGE AREA

### MINUTES OF REGULAR MEETING Thursday, November 10, 2005

9774

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, November 10, 2005. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, November 4, 2005. Chairperson Ken Echtenkamp declared the meeting convened at 3:00 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

#### AREA BOARD

|   |         |
|---|---------|
| Kenneth J. Echtenkamp, Chairperson..... | Present |
| Jack Warrick, Vice-Chairperson.....     | Present |
| Don Oelsligle, Secretary .....          | Present |
| Steven M. Anderson.....                 | Present |
| Keith Harvey .....                      | Present |
| Nanci Lingenfelter .....                | Present |
| J. Paul McIntosh.....                   | Present |
| Van Phillips.....                       | Present |
| Larry Poessnecker.....                  | Present |
| Clarence Schmitt.....                   | Present |
| John Winkleblack.....                   | Present |

#### OTHERS PRESENT

Dr. Bill Path, President  
Steve Schram, Vice President of Administrative Services  
Dr. Karen Severson, Vice President of Student Services  
Mary Honke, Executive Director of Institutional Advancement  
Diane Reikofski, Board Recording Secretary  
Janelle Gerharter, Media Relations Coordinator  
Corinne Deuel, KUSO/US 92  
Trisha Schulz, *Norfolk Daily News*  
Grace Doughty, *Norfolk Daily News*  
John Skogstoe, KHWK/Hawk TV  
Tom Larsen, Professional/Managerial Association president  
Russ Bowker, Faculty Association member  
Stacy Strawn, Faculty Association president  
Wayne Sager, Classified Staff Association vice president  
Tami Pribil, Student Government Association president

Pam Saalfeld, NECC English instructor  
Melissa Gathman, NECC student  
Nicholas Eicker, NECC student  
Donna Niemeyer, Dean of Humanities, Arts, & Social Sciences  
Wayne Erickson, Dean of Continuing Education & Distance Learning  
Qing Yu, NECC Director of Online Instruction and Internet Resources  
Angie Niedbalski, KHWK  
D. J. Mendlik, KHWK  
Andrew Summers, KHWK  
Mike Clark, KHWK  
Heath Wuebben, KHWK  
Suzie Preister, KHWK  
Jared Horak, KHWK  
Jeff Siedschlag, KHWK  
Andy Kenkel, KHWK  
Sean Mara, KHWK  
Heidi Bruening, KHWK  
Doug Anderson, KHWK  
Dylan Mack, KHWK

9775

Chairperson Ken Echtenkamp led the assembly in pledging their allegiance to the United States of America.

Mr. Echtenkamp applauded the Veteran's Day Program that was held in the Cox Activities Center Theater at 10:00 a.m. this morning.

9776

Clarence Schmitt MOVED and Van Phillips SECONDED the motion to adopt the Agenda of the November 10, 2005 meeting as distributed.

**Voting Yes:** Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, and Winkleblack

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9777

Chairperson Echtenkamp advised that any member of the staff or guests at the meeting wishing to comment on any item being discussed would be recognized by getting his attention.

9778

Don Oelsligle MOVED and Jack Warrick SECONDED the motion to approve the Minutes of the meetings of October 13, 2005 as follows:

1. Regular Meeting
2. Education Services Committee Meeting
3. Finance Committee Meeting
4. Human Resources Committee Meeting

**Voting Yes:** Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9779

Staff members and other guests to the meeting, as identified in the meeting attendance, were introduced. Dr. Path welcomed Grace Doughty, a new reporter from the *Norfolk Daily News*, and thanked Trisha Schulz for her excellent coverage of the Northeast Community College Board of Governors meetings.

Larry Arens, NPPD accounts manager, and Virgil Froehlich, NPPD board member, were welcomed to the meeting. Mr. Arens and Mr. Froehlich presented a check for \$12,000 to Dr. Bill Path. The money was part of \$60,000 for scholarship funds raised by NPPD during the 2005 Wells Fargo Nebraska Open and Invitational Pro-Am Golf Tournament. The golf tournament has netted nearly \$122,000 for Northeast Community College over the past several years.

Dr. Path reported that a ribbon-cutting ceremony was held at the Northeast Community College Education Center in South Sioux City on November 4<sup>th</sup>. Several Nebraska dignitaries attended this historic event.

Dr. Path highlighted the rededication of the Cox Activities Center that was held on Sunday, November 6<sup>th</sup>. The ceremony marked the completion of an expansion and renovation of the building that added approximately 15,540 square feet and 30 new rooms to the building. Tours of the audio and recording technology, music departments, and new radio/TV broadcasting followed the ceremony.

Mary Honke, interim Vice President of Educational Services, reported that Northeast's Forensics Team has started its competitive season by bringing home several trophies and awards. This year's team is under the leadership of Coach Melissa Lemke-Elznic.

In conjunction with this past week's rededication and open house of the Cox Activities Center, Brian Masters from radio station US92 broadcast his "Drive at Five" show live from the KHWK studios and was also aired live on KHWK/Hawk TV. Brian, a graduate of the Northeast

Broadcasting program, was very impressed with the facility and expressed that the students are receiving training very similar to a real studio experience.

The Automotive/Diesel Technology programs hosted a Career Day on October 28<sup>th</sup> with more than 200 interested students, counselors, and parents attending. The Electromechanical, Electricians, HVAC, and Irrigation Technology programs will host a Career Day on November 11<sup>th</sup>.

Howes Lubricants from Rhode Island donated approximately \$3,000 worth of diesel fuel additives, injector cleaners, and lubricants for our diesel trucks in the Truck Driving program. Instructor Robert Miller made the contact.

On November 9<sup>th</sup>, the Utility Line Club hosted a Harvest Breakfast to raise funds for Utility Line scholarships.

Beginning in November, Basic Machining courses will be offered at the Crofton High School for area employees and students interested in experiencing machining and welding careers.

In partnership with E.I.S. Manufacturing and Valmont Industries, the Truck Driver Training program will be offered in the West Point area. The regular training will be divided into six modules and the instruction will be offered during the weekends.

HEP held a graduation ceremony in Lexington recently with 18 graduates being recognized for receiving their Spanish GEDs. The HEP program currently has 30 active students enrolled.

EL Civics classes started in West Point on November 7<sup>th</sup> and Northeast is working to establish a class in South Sioux City. The ESL and EL Civics classes in Norfolk continue to increase in enrollment.

On November 18 a celebration will be held from 1:30-3:30 p.m., in room 100B of the Maclay Building, to recognize the completion of the McIntosh Legacy Scholarship Matching Fund Program.

Dr. Karen Severson reported that mid-term grade reports have been completed and Student Services staff are busy counseling, advising, and connecting students with success services. Beginning Monday, November 14, sophomore students will begin registering for spring semester classes.

The men and women's basketball season has begun. "Fill the Gym" night will be held on Friday, November 11<sup>th</sup>.

On November 1<sup>st</sup>, a kick off to the American Indian Heritage Month observance at NECC included a multicultural potluck dinner where guests enjoyed a dance performance by the Santee Culture Club. Indian tacos will be made and necklace beading will be done on November 16<sup>th</sup>.

The fifth annual Festival of Trees will be held Friday, November 18th, thru Sunday, November 20<sup>th</sup>, at the Lifelong Learning Center. This event is sponsored by the American Association for Women in Community Colleges (AAWCC).

Tami Pribil, Student Government Association president, reported that in October SGA officers attended a retreat in St. Louis, MO where they gained information regarding leadership activities, how to execute plans that are in process, etc. The Student Government Association has also been actively involved with events across campus including hosting a booth at the SpookTacular event, selling Katrina Relief Fund bracelets, and developing a plan to host a chili feed during finals week.

9780

The Education Report for November was introduced by Mary Honke, interim Vice President of Educational Services and was provided by Pam Saalfeld who reported on the NECC Theater program. Students Nick Eicker and Melissa Gathman joined Ms. Saalfeld in highlighting their trip to England during summer 2005.

9781

Keith Harvey, NCCA representative, reported that the NCCA board meeting was held via video conference on November 8th. An extension of the contract of the NCCA executive director was approved for another year. The NCCA legislative agenda for the upcoming session will include a request to fully fund the formula and to increase the capital levy in one-quarter percents over a four-year period.

9782

Nanci Lingenfelter MOVED and Steve Anderson SECONDED the motion to acknowledge and approve the Monthly Financial Report for October 31, 2005 and the claims paid in October 2005 as follows:

|                                |                |
|--------------------------------|----------------|
| General Fund .....             | \$1,313,732.49 |
| Auxiliary Fund .....           | \$ 156,139.55  |
| Restricted Fund.....           | \$ 65,578.04   |
| Building Fund Cap't.....       | \$ 39,942.00   |
| Building Debt Retirement ..... | \$ 973.24      |
| Agency Fund .....              | \$ 7,219.42    |
| Payroll Fund .....             | \$ 791,418.90  |
| TOTAL CLAIMS PAID .....        | \$2,375,003.64 |
| TOTAL INVESTMENTS .....        | \$ 0.00        |
| TOTAL EXPENDITURES .....       | \$2,375,003.64 |

**Voting Yes:** Harvey, Lingenfelter, McIntosh, Oelsigle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Echtenkamp

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9783

Steve Schram, Vice President of Administrative Services, presented reports and personnel actions after which Keith Harvey MOVED and Van Phillips SECONDED the motion to:

1. Ratify the report of Full-Time Faculty Overload and Adjunct Faculty Assignments for November 10, 2005;
2. Ratify the report of New Part-Time Employees for the Month of October 2005;
3. Ratify the employment of Dr. Robert W. Ziegler as Director of the Technology Academy of Northeast Nebraska, effective November 7, 2005, at a salary of 35,000 per annum for the remainder of the 2005-2006 fiscal year; and
4. Ratify the employment of Jill L. Armitage as Admissions Administrative Assistant, effective November 14, 2005, at a salary of \$9.10 per hour for the remainder of the 2005-2006 fiscal year.

**Voting Yes:** Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, and Harvey

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9784

Larry Poessnecker, Chairperson of the Finance Committee, MOVED to accept the land donation from the South Sioux City Community Development Agency for the purpose of building a campus in South Sioux City. John Winkleblack SECONDED the motion.

**Voting Yes:** McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, and Lingenfelter

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9785

Don Oelsligle, Chairperson of the Human Resources Committee, MOVED to approve board member travel to the Community College National Legislative Summit in Washington, D.C. from February 5-8, 2006 and to the NCCA Annual Meeting in Lincoln, NE on February 28 and March 1, 2006.

Van Phillips SECONDED the motion.

**Voting Yes:** Oelsligle, Phillips, Poesnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, and McIntosh

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

9786

Don Oelsligle, Chairperson of the Human Resources Committee, advised that the Board of Governors conducted the annual performance review of Dr. Bill Path. Mr. Oelsligle reported that the review was very favorable and the Board is pleased that Dr. Path is continuing as the college president.

9787

On behalf of the Board of Governors, Van Phillips MOVED and John Winkleblack SECONDED the motion to extend appreciation to J. Paul McIntosh and the entire McIntosh family for creating the McIntosh Legacy Scholarship Matching Fund Program and congratulations for the successful completion of the match. This initiative has helped to raise an additional \$1M in endowed scholarship funds for students with financial need.

**Voting Yes:** Phillips, Poesnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, and Oelsligle

**Voting No:** None

**Abstain:** McIntosh

**Absent:** None

**MOTION CARRIED**

9788

In other business, Clarence Schmitt acknowledged the donation from the American Association of Women in Community Colleges (AAWCC) of the piano for exclusive use in the Lifelong Learning Center.

Acknowledgement was also given to the Norfolk Area Jazz Ensemble for the donation of a piano to the music programs at Northeast Community College.

9789

At 4:13 p.m., MOTION was made by John Winkleblack, and it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Don Oelsgle, Secretary  
Northeast Board of Governors

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Kenneth J. Echtenkamp, Chairperson  
Northeast Board of Governors