



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES OF REGULAR MEETING Thursday, October 13, 2005

9760

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, October 13, 2005. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, October 7, 2005. Chairperson Ken Echtenkamp declared the meeting convened at 3:04 p.m., in Rooms 113 & 113A of the Ag Complex, with a quorum present.

AREA BOARD

Kenneth J. Echtenkamp, Chairperson.....	Present
Jack Warrick, Vice-Chairperson.....	Absent
Don Oelsgle, Secretary.....	Present
Steven M. Anderson.....	Present
Keith Harvey.....	Present
Nanci Lingenfelter.....	Present
J. Paul McIntosh.....	Present
Van Phillips.....	Present
Larry Poessnecker.....	Present
Clarence Schmitt.....	Present
John Winkleblack.....	Present

OTHERS PRESENT

Dr. Bill Path, President
Steve Schram, Vice President of Administrative Services
Dr. Karen Severson, Vice President of Student Services
Mary Honke, Executive Director of Institutional Advancement
Lynne Koski, Dean of Administrative Services
Margy Ehrenfried, Director of Human Resources
Diane Reikofski, Board Recording Secretary
Janelle Gerharter, Media Relations Coordinator
Susan Risinger, WJAG/KEXL
Jill Hansen, KUSO/US 92
Nicole McElhose, Hawk TV
Trisha Schulz, *Norfolk Daily News*
Tom Larsen, Professional/Managerial Association president
Russ Bowker, Faculty Association member
Stacy Strawn, Faculty Association president
Steve Huber, Classified Staff Association president

Bob Beran, Dana F. Cole & Company LLP
 Dennis Baack, NCCA Executive Director
 Cody Frank, NECC Irrigation Technology student
 Dan Radenz, NECC Irrigation Technology student
 Shane Scheinost, NECC Irrigation Technology student
 Chuck Pohlman, NECC Dean of Ag, Health, & Sciences Division
 R.J. Bichlmeier, NECC ERC/Commercial & Industrial Wiring instructor
 Wendi Emanuel, Valmont Industries
 Rudie Nemec, Valmont Industries

9761

Chairperson Ken Echtenkamp led the assembly in pledging their allegiance to the United States of America.

9762

Nanci Lingenfelter MOVED and Keith Harvey SECONDED the motion to adopt the Agenda of the October 13, 2005 meeting as distributed.

Voting Yes: Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, and Winkleblack

Voting No: None

Absent: Warrick

MOTION CARRIED

9763

Chairperson Echtenkamp advised that any member of the staff or guests at the meeting wishing to comment on any item being discussed would be recognized by getting his attention.

9764

Clarence Schmitt MOVED and Don Oelsligle SECONDED the motion to approve the Minutes of the meetings of September 8, 2005 as follows:

1. Public Hearing, Special Hearing, and Regular Meeting
2. Education Services Committee Meeting
3. Finance Committee Meeting
4. Human Resources Committee Meeting

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips (*Public Hearing, Special Hearing and Regular Meeting only*), Poessnecker, Schmitt, Winkleblack, and Anderson

Voting No: None

Abstain: Phillips (*Committee meetings only*)

Absent: Warrick

MOTION CARRIED

9765

Staff members and other guests to the meeting, as identified in the meeting attendance, were introduced.

Dr. Karen Severson, Vice President of Student Services, reported that NECC is celebrating Hispanic Heritage Month from September 15 – October 15. Activities during the month included a visiting writer, salsa contest, tortilla making, and a potluck.

Activities for American Indian Heritage Month will include displays showing traditional dress and regalia, fact sheets, table tents, and necklace making. They are hoping to work with the Santee Culture Club in bringing a children's drum and dance group to perform in conjunction with a potluck on November 1st.

The basketball season will get underway soon. The first home game will be held on November 9th.

Mary Honke reported that the NECC/Norfolk Community Theatre production of "Prisoner of Second Avenue" will show at 7:30 p.m. October 13-15.

The Cox Activities Center Rededication and Open House will be held at 2:00 p.m. on November 6, 2005. The Pops Concert will be held at 3:00 p.m. on November 6. The ribbon cutting and Chamber Coffee in South Sioux City will be held on November 4, 2005.

A bequest of approximately \$64,000.00 has been received from the Hyacinth Harsch estate.

9766

The Education Report for October was introduced by Chuck Pohlman and was provided by Wendi Emanuel and Rudie Nemecek from Valmont Industries who summarized the development and advancement of the Irrigation Technology program at Northeast Community College.

9767

Dennis Baack, NCCA Executive Director, reported that the NCCA legislative agenda will include a request to fully fund the community college funding formula. A second request will be a phased-in capital levy increase.

9768

Van Phillips MOVED and John Winkleblack SECONDED the motion to approve the payment of the 2006 NCCA dues in the amount of \$38,478.15.

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsigle, Phillips, Poessnecker, Schmitt, Winkleblack, Anderson, and Echtenkamp

Voting No: None

Absent: Warrick

MOTION CARRIED

9769

Robert Beran of Dana F. Cole & Company presented the Financial Audit for June 30, 2005 and 2004, indicating that the financial statements are fairly presented and no improvements or changes are being recommended.

Keith Harvey MOVED to acknowledge and accept the Financial Audit for Northeast Community College as of June 30, 2005 and 2004. J. Paul McIntosh SECONDED the motion.

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsigle, Phillips, Poessnecker, Schmitt, Winkleblack, Anderson, and Echtenkamp

Voting No: None

Absent: Warrick

MOTION CARRIED

9770

Clarence Schmitt MOVED and Steve Anderson SECONDED the motion to acknowledge and approve the Monthly Financial Report for September 30, 2005 and the claims paid in September 2005 as follows:

General Fund	\$2,446,153.51
Auxiliary Fund	\$ 582,965.32
Restricted Fund.....	\$ 173,846.93
Loan Fund.....	\$ 600.00
Building Fund Cap't.....	\$ 29,878.13
Agency Fund	\$ 12,607.66
Payroll Fund	<u>\$ 695,329.45</u>
TOTAL CLAIMS PAID	\$3,941,381.00
TOTAL INVESTMENTS	\$ 0.00
TOTAL EXPENDITURES	\$3,941,381.00

Voting Yes: McIntosh, Oelsigle, Phillips, Poessnecker, Schmitt, Winkleblack, Anderson, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: Warrick

MOTION CARRIED

9771

Margy Ehrenfried, Director of Human Resources, presented reports and personnel actions after which Van Phillips MOVED and Nanci Lingenfelter SECONDED the motion to:

1. Ratify the report of Full-Time Faculty Overload and Adjunct Faculty Assignments for October 13, 2005;
2. Ratify the report of New Part-Time Employees for the Month of October 2005;
3. Approve the administration's request to appoint a Counselor as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors;
4. Approve the administration's request to appoint an Advisor as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors;
5. Ratify the transfer of Ms. Sharon Samuelson from Educational Services Executive Assistant to Educational Services Support Specialist, effective October 17, 2005;
6. Ratify the employment of Ms. Qing Hau Yu as Director of On-Line Instruction and Internet Resources, effective October 17, 2005, at a salary of \$46,000 per annum for the remainder of the 2005-2006 fiscal year;
7. Ratify the employment of Ms. Mary E. Balaski as Disabilities Services Coordinator, effective September 29, 2005, at a salary of \$31,000 per annum for the remainder of the 2005-2006 fiscal year;
8. Ratify the transfer of Ms. Doris Holmquist from Admissions Administrative Assistant to Educational Services Executive Assistant, effective October 17, 2005, at a salary of \$10.84 per hour for the remainder of the 2005-2006 fiscal year;
9. Ratify the employment of Mr. Robert D. Miller as Professional Truck Driver Training instructor, effective October 1, 2005, at a salary of \$31,000 per annum (based on a 175-day contract) with a twenty-one day extension at a rate of \$177.14 for total of \$3,719.94 for the remainder of the 2005-2006 academic year;
10. Ratify the employment of Mr. Miguel A. Cabarcus as HEP instructor/Recruiter/Assistant, effective November 1, 2005, at a salary of \$26,916 per annum for the remainder of the 2005-2006 fiscal year;
11. Accept the resignation of Kara Kathol, effective October 27; and
12. Approve the administration's request to appoint a Director of Extended Learning as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors.

Voting Yes: Oelsligle, Phillips, Poessnecker, Schmitt, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, and McIntosh

Voting No: None

Absent: Warrick

MOTION CARRIED

9772

In other business, Chairperson Echtenkamp, acknowledged board and staff members observing birthdays during the month of September.

J. Paul McIntosh announced that he and his wife, Eleanor, will hold a celebration of their 60th wedding anniversary on Sunday, October 23, from 2:00 – 5:00 p.m. at Divots Conference Center.

9773

At 4:12 p.m., MOTION was made by Clarence Schmitt, SECONDED by Don Oelsligle, and UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Don Oelsligle, Secretary
Northeast Board of Governors

Kenneth J. Echtenkamp, Chairperson
Northeast Board of Governors