



NORTHEAST COMMUNITY COLLEGE AREA

**MINUTES of PUBLIC HEARING,
SPECIAL HEARING, AND REGULAR MEETING
Thursday, September 8, 2005**

9739

The Northeast Board of Governors met for the official Public Hearing on the 2005-06 College Budgets, followed by a Special Hearing on the 2005-06 Property Tax Request, and its regular session Board Meeting on Thursday, September 8, 2005. Notice of the Budget Hearing and Budget Summary was published in the *Norfolk Daily News* on Wednesday, August 31, 2005. Notice of the Special Hearing to Set Final Tax Request was published in the *Norfolk Daily News* on Wednesday, August 31, 2005, and Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, September 2, 2005. Chairperson Ken Echtenkamp declared the public hearing convened at 7:00 p.m., in Suites C & D of the Lifelong Learning Center, with a quorum present.

AREA BOARD

Kenneth J. Echtenkamp, Chairperson.....	Present
Jack Warrick, Vice-Chairperson.....	Present
Don Oelsigle, Secretary	Present
Steven M. Anderson.....	Present
Keith Harvey.....	Present
Nanci Lingenfelter	Present
J. Paul McIntosh.....	Present
Van Phillips.....(via teleconference)	Present*
Larry Poessnecker.....	Present
Clarence Schmitt.....	Present
John Winkleblack.....	Present

*Note: Prior to each vote, Mr. Van Phillips stated that he had heard and understood the discussion preceding the vote.

OTHERS PRESENT

Dr. Bill Path, President
Steve Schram, Vice President of Administrative Services
Dr. Karen Severson, Vice President of Student Services
Mary Honke, Executive Director of Institutional Advancement
Lynne Koski, Dean of Administrative Services
Margy Ehrenfried, Director of Human Resources

Diane Reikofski, Board Recording Secretary
Janelle Gerharter, Media Relations Coordinator
John Skogstoe, KHWK/Hawk TV
Susan Risinger, WJAG/KEXL
Corinne Deuel, KUSO/US 92
Trisha Schulz, *Norfolk Daily News*
Tami Pribil, Student Government Association president
Tom Larsen, Professional/Managerial Association president
Russ Bowker, Faculty Association member
Steve Huber, Classified Staff Association president

9740

Steve Schram, Vice President of Administrative Services, presented information on the General Operating Budget of \$22,216,231; the Capital Improvement Budget of \$2,958,440; the ADA/Hazardous Materials Budget of \$28,292; Other Funds Budgets of \$19,088,649 for the Fiscal Year 2005-2006; and an additional ½ cent property tax levy as authorized through the provisions of LB 38.

9741

At 7:18 p.m., there being no further discussion on the proposed budgets, Chairperson Echtenkamp declared the public hearing adjourned.

9742

Chairperson Echtenkamp convened the official special hearing at 7:18 p.m. and Steve Schram presented information on the setting of the final Property Tax Request for 2005-2006.

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At 7:20 p.m., there being no further discussion on the Property Tax Request for 2005-2006, Chairperson Echtenkamp declared the special hearing adjourned.

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Chairperson Echtenkamp called the regular meeting to order at 7:20 p.m.

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Clarence Schmitt MOVED and Larry Poessnecker SECONDED the motion to adopt the Agenda of the September 8, 2005 meeting as distributed.

Voting Yes: Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, and Winkleblack

Voting No: None

Absent: None

MOTION CARRIED

9746

Chairperson Echtenkamp advised that any member of the staff or guests at the meeting wishing to comment on any item being discussed would be recognized by getting his attention.

9747

Nanci Lingenfelter MOVED and John Winkleblack SECONDED the motion to approve the Minutes of the meetings of August 11, 2005 as follows:

1. Regular Meeting
2. Education Services Committee Meeting
3. Human Resources Committee Meeting

Voting Yes: Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

Voting No: None

Absent: None

MOTION CARRIED

9748

Tami Pribil, Student Government Association (SGA) president, reported that the “Welcome Back Picnic” was held on August 24 and was well attended. SGA is working with the Orphan Grain Train and the American Red Cross to accept donations for the Katrina Relief Fund. Freshman elections will be held September 12-14; a SGA retreat will be held in Yankton on September 30 at which time they will talk about training and goal setting. SGA officers will attend a leadership conference in St. Louis on October 13.

Dr. Karen Severson, Vice President of Student Services reported that Rose Ann Rogers and Amy Koehler from the Northeast Community College Career Services Department hosted the Part-time Job Fair on August 30 with 297 students attending. Carissa Kollath, Student Activities Council, Jess Bryan, and the Residence Life staff hosted daily social events to welcome students back. The first Wacky Wednesday event on August 31 was “Extreme Bowling” with 391 students attending. On September 11, the Northeast Community College admissions staff will be hosting the College Fair in the Cox Activities Center. 74 colleges representing ten states will be in attendance at the fair. Dr. Severson reported that residence halls remain over capacity.

Mary Honke, interim Vice President of Educational Services reported that the Northeast Community College Broadcasting students have produced videos for TeamMates, United Way campaign, and Zoo Nebraska, and a traditional student recruitment video for Northeast Community College. In addition, they will be operating the city’s new video system for televising city council meetings and the Norfolk Public School’s board meetings. The Allied Health department is offering a Certified Nurse Aide class in cooperation with St. Francis Memorial Hospital and the West Point Public Schools and West Point Central Catholic Schools. 14 high school students are enrolled and attending classes. The Northeast Community College

EL Civics classroom and the non-credit ESL classes have moved into classroom space vacated by the Broadcasting department in the Electronics Building. During the month of August approximately 155 individuals were served. 21 students are attending two sessions of the WIA grant program. Funding for the HEP program has been extended for the 2005-06 school year. K & B Transportation of South Sioux City has donated a truck for two years to use for instructional purposes. After two years, they will provide another newer model truck for us to use for two more years and continue this routine for years to come.

9749

There was nothing to report on NCCA or NET.

9750

Larry Poessnecker, Chairperson of the Finance Committee, MOVED to approve an additional one (1) percent increase in the total 2005-2006 budget lid authority. J. Paul McIntosh SECONDED the motion.

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsgle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Echtenkamp

Voting No: None

Absent: None

MOTION CARRIED

9751

Larry Poessnecker, Chairperson of the Finance Committee, MOVED and Van Phillips SECONDED the motion to approve the additional property tax request of \$1,686,336 and tax levy of \$.014622 for the 2005-2006 fiscal year.

Voting Yes: Lingenfelter, McIntosh, Oelsgle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, and Harvey

Voting No: None

Absent: None

MOTION CARRIED

9752

Larry Poessnecker MOVED and Keith Harvey SECONDED the motion to approve an additional ½ cent property tax levy for 2005-2006.

Voting Yes: McIntosh, Oelsgle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, and Lingenfelter

Voting No: None

Absent: None

MOTION CARRIED

9753

Larry Poessnecker, Chairperson of the Finance Committee, MOVED for the approval and adoption of the 2005-2006 budgets for Northeast Community College as follows:

General Operating Budget in the amount of \$22,216,231
 Capital Improvement Budget in the amount of \$2,958,440
 ADA/Hazardous Materials Budget in the amount of \$28,292
 Other Funds Budgets in the amount of \$19,088,649

Don Oelsligle SECONDED the motion.

Voting Yes: Oelsligle, Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, and McIntosh

Voting No: None

Absent: None

MOTION CARRIED

9754

Larry Poessnecker MOVED to approve the 2005-2006 Property Tax Request as follows:

2004-2005 Property Tax Request	\$8,878,903.00
2003 Tax Rate	0.082711
Property Tax Rate (2004-2005 Request/2005 Valuation)	0.076987
2005-2006 Proposed Property Tax Request	\$10,336,074
Proposed 2004 Tax Rate	0.089622

Van Phillips SECONDED the motion.

Voting Yes: Phillips, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, and Oelsligle

Voting No: None

Absent: None

MOTION CARRIED

9755

Nanci Lingenfelter MOVED and Jack Warrick SECONDED the motion to acknowledge and approve the Monthly Financial Report for August 31, 2005 and the claims paid in August 2005 as follows:

General Fund	\$1,004,438.24
Auxiliary Fund	\$ 719,177.83
Restricted Fund.....	\$ 43,772.80
Building Fund Cap't.....	\$ 162,382.38
Building Fund Debt Retir.....	\$ 973.24
Agency Fund	\$ 1,486.30
Payroll Fund	\$ <u>695,329.45</u>
TOTAL CLAIMS PAID	\$2,627,560.24
TOTAL INVESTMENTS	\$ 0.00
TOTAL EXPENDITURES	\$2,627,560.24

Voting Yes: Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsigle, and Phillips

Voting No: None

Absent: None

MOTION CARRIED

9756

Margy Ehrenfried, Director of Human Resources, presented reports and personnel actions after which Clarence Schmitt MOVED and John Winkleblack SECONDED the motion to:

1. Ratify the report of New Part-Time Employees for the Month of August 2005;
2. Approve the administration’s request to appoint a Disabilities Services Coordinator as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors;
3. Approve the administration’s request to appoint an Educational Services Executive Assistant as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors; and
4. Approve the administration’s request to appoint a Technology Academy Coordinator as soon as the selection process is complete with ratification to follow at the next meeting of the Board of Governors.

Voting Yes: Schmitt, Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsigle, Phillips, and Poessnecker

Voting No: None

Absent: None

MOTION CARRIED

9757

John Winkleblack, Chairperson of the Education Services Committee, MOVED and J. Paul McIntosh SECONDED the motion to accept the National Science Foundation grant.

Voting Yes: Warrick, Winkleblack, Anderson, Echtenkamp, Harvey, Lingenfelter, McIntosh, Oelsligle, Phillips, Poessnecker, and Schmitt

Voting No: None

Absent: None

MOTION CARRIED

9758

In other business, Chairperson Echtenkamp, acknowledged board and staff members observing birthdays during the month of September.

A reminder was provided that beginning in October, the regular board meetings will begin at 3:00 p.m. The October meeting will be conducted in Rooms 113 and 113A of the Ag Complex.

9759

At 7:54 p.m., MOTION was made by Don Oelsligle, SECONDED by John Winkleblack, and UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Don Oelsligle, Secretary
Northeast Board of Governors

Kenneth J. Echtenkamp, Chairperson
Northeast Board of Governors