



BOARD OF GOVERNORS

NORTHEAST COMMUNITY COLLEGE AREA

**MINUTES of REGULAR MEETING
Thursday, February 12, 2004**

9431

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, February 12, 2004. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, February 6, 2004. Chairperson Steve Anderson declared the meeting convened at 3:00 p.m., in Suite G of the Lifelong Learning Center, with a quorum present.

AREA BOARD

Steven M. Anderson, Chairperson	Present
Kenneth J. Echtenkamp, Vice-Chairperson	Absent
Jack Warrick, Secretary	Present
Betty Curry.....	Absent
Keith Harvey	Present
Nanci Lingenfelter	Present
J. Paul McIntosh.....	Present
Don Oelsligle	Present
Larry Poessnecker.....	Present
Clarence Schmitt.....	Present
John Winkleblack.....	Present

OTHERS PRESENT

- Dr. Bill Path, President
- Steve Schram, Vice President of Administrative Services
- Larry Godel, Vice President of Educational Services
- Dr. Karen Severson, Vice President of Student Services
- Diane Reikofski, Board Recording Secretary
- Margy Ehrenfried, Director of Human Resources
- Janelle Gerharter, Community Relations Assistant
- Stacy Wemhoff, *Norfolk Daily News*
- Susan Risinger, WJAG/KEXL
- Ryan Stallbaum, KHWK/Hawk TV
- Seth Dirks, *Viewpoint*
- John Skogstoe, KHWK/Hawk TV
- John Blaylock, Dean of Business, Math, & Technology Division
- Katrina Johansen, Student Government Association
- Cara Snider, Student Government Association
- Marshall Rosenblad, Student Government Association
- Dan Frohberg, Faculty Association president

Russ Bowker, Faculty Association
Connie Sixta, Professional/Managerial Association president
Kim Radenz, Classified Staff Association president
Mary Honke, Dean of Continuing Education/Distance Learning Division
Tama Krause, NECC adjunct instructor
Nick Robins, NECC student
Kathy Anderson, NECC student
Brad Vogt, NECC office technology instructor
Ann Lund, NECC payroll specialist
Bailey Nelsen, NECC financial aid specialist
Wayne Sager, NECC computer support specialist
Loretta Brabec, NECC custodian supervisor

9432

Clarence Schmitt MOVED to adopt the Agenda of the February 12, 2004 meeting as distributed.

Keith Harvey SECONDED the motion.

Voting Yes: Anderson, Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, and Winkleblack

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9433

Chairperson Anderson advised that any member of the staff or guests at the meeting wishing to comment on any item being discussed would be recognized by getting his attention.

9434

Nanci Lingenfelter MOVED and Jack Warrick SECONDED the motion to approve the Minutes of the meetings of January 15, 2004 as follows:

1. Regular Meeting
2. Facilities Committee Meeting
3. Finance Committee Meeting
4. Policies and Procedures Committee Meeting
5. Legislative Committee Meeting
6. Human Resources Committee Meeting

Voting Yes: Harvey, Lingenfelter, McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, and Anderson

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9435

Margy Ehrenfried introduced new employees, Bailey Nelsen and Wayne Sager, and announced the 2003 US Bank Excellence in Education Award winners as follows:

Tama Krause, Adjunct Faculty Award for Teaching Excellence

Loretta Brabec, Great Performer Award, P/M Association

Ann Lund, Great Performer Award, Classified Staff

Alice Kindschuh, Full-Time Faculty Award for Teaching Excellence

Katrina Johansen, Student Government Association (SGA) president, reported that the time capsule will be buried on April 20, 2004, at 5:00 p.m., and encouraged board and staff members to mark their calendars to attend this event. She reported that election process for next year's SGA officers is now underway.

Dr. Karen Severson provided a review of the many activities and projects occurring in the student services division.

Larry Godel reported that the Hawk's Forensics team hosted and participated in the Hawk Invitational on February 7-8, 2004. The Forensics team is coached by Melissa Elznic.

The Chrysler Corporation has donated several fuel injection components that will be utilized by departments in the applied technology division.

9436

The Education Report for February was introduced by Larry Godel and was provided by Brad Vogt and John Blaylock who provided an overview of the PC support networking program.

9437

J. Paul McIntosh and Keith Harvey, NCCA representatives, had nothing new to report, but urged members to attend the NCCA Annual Meeting in Lincoln on February 17-18.

Mr. McIntosh reported that a verbal report was provided earlier this afternoon regarding the Community College National Legislative Summit in Washington, D.C., that was attended by himself, Don Oelsligle, and Dr. Bill Path.

Dr. Path reported that LB 1156, which was introduced by Senator Doug Cunningham, is currently before the Revenue Committee.

9438

Steve Schram, Vice President of Administrative Services, presented the Monthly Financial Report after which Larry Poessnecker MOVED and John Winkleblack SECONDED the motion to acknowledge and approve the Monthly Financial Report for January 31, 2004 and the claims paid in January 2004 as follows:

General Fund	\$2,483,136.34
Auxiliary Fund	\$ 521,373.88
Restricted Fund.....	\$ 286,526.94
Building Fund Cap't.....	\$ 2,010.00
Building Fund Restr.	\$ 371,261.55
Building Fund Debt Retir.	\$ 97,259.59
Agency Fund	\$ 10,960.34
<i>Investments for this fund.....</i>	<i>\$ 26,235.84</i>
Payroll Fund	<u>\$ 707,966.99</u>
TOTAL CLAIMS PAID	\$4,480,495.63
TOTAL INVESTMENTS	\$ 26,235.84
TOTAL EXPENDITURES	\$4,506,731.47

Voting Yes: Lingenfelter, McIntosh, Oelsigle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, and Harvey

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9439

Margy Ehrenfried, Director of Human Resources, presented reports and personnel actions after which Jack Warrick MOVED and Keith Harvey SECONDED the motion to:

1. Ratify the report of New Part-Time Employees for the Month of January 2004;
2. Ratify the transfer of Anna L. Meis from part-time graphics communications assistant to temporary full-time graphics communications assistant effective February 1, 2004;
3. Ratify the transfer of Janelle M. Gerharter from part-time community relations assistant to temporary full-time community relations assistant effective February 1, 2004;
4. Approve the administration's request to appoint a dean of enrollment management as soon as the selection process is complete with ratification to follow at the next Board of Governors meeting;
5. Accept the resignation of Monica Pohlman effective February 26, 2004; and

6. Approve the administration's request to appoint a human resources administrative assistant as soon as the selection process is complete with ratification to follow at the next Board of Governors meeting.

Voting Yes: McIntosh, Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Harvey, and Lingenfelter

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9440

Nanci Lingenfelter, Chairperson of the Policies and Procedures Committee, MOVED to approve revisions to the following policies and procedures:

1. Code 2620, Recognition Policy and Code 2620.a, Recognition Procedures; and
2. Code 5040, Standards of Conduct and Code 5040.a, Standards of Conduct Procedures.

John Winkleblack SECONDED the motion.

Voting Yes: Oelsligle, Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Harvey, Lingenfelter, and McIntosh

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9441

Nanci Lingenfelter advised that the FIRST READING was had of revisions to Code 2072, Firearms, Explosives and Other Lethal Weapons.

9442

Don Oelsligle, Chairperson of the Human Resources Committee, MOVED to acknowledge the requests for recognition from the Classified Staff, Professional/Managerial, and Faculty Association employee groups for 2004-2005 salary and benefits' discussions. Nanci Lingenfelter SECONDED the motion.

Voting Yes: Poessnecker, Schmitt, Warrick, Winkleblack, Anderson, Harvey, Lingenfelter, McIntosh, and Oelsligle

Voting No: None

Absent: Curry and Echtenkamp

MOTION CARRIED

9443

Chairperson Anderson extended birthday wishes to board and staff members celebrating birthdays during the month of February.

Clarence Schmitt acknowledged Mr. J. Paul McIntosh who was elected to serve as the Chairperson for the Nebraska Educational Telecommunications Commission.

9444

At 3:46 p.m., it was UNANIMOUSLY PASSED BY VOICE VOTE to adjourn the meeting.

Prepared by Diane Reikofski, Recording Secretary.

Jack Warrick, Secretary
Northeast Board of Governors

Steve Anderson, Chairperson
Northeast Board of Governors