

**STUDENT ORGANIZATION PROCEDURES
THE CHARTER**

The charter is the official written document that creates a new student organization. This document defines the purpose of the student organization and how it will conduct business until the constitution is prepared and approved. The charter is Active for one (1) year after issuance, in which time all preparations and approvals need to be secured.

CHARTER TEMPLATE

Article 1. Name

The name of this organization shall be the Northeast Community College [OFFICIAL ORGANIZATION NAME], hereinafter referred to as the [RECOGNIZED ORGANIZATION NAME].

Article 2. Purpose

The purposes of the [ORGANIZATION NAME] shall be:
[ADDITIONAL PURPOSE STATEMENTS MAY BE ADDED]

- A. To develop leadership.
- B. To cultivate fellowship among the students of Northeast Community College.
- C. To promote volunteerism by conducting special projects that allow [ORGANIZATION NAME] members to learn through providing service activities that meet community needs.
- * D. To promote the development of professional attitudes among students preparing to enter the [MAJOR/PROGRAM] profession.
- * E. To interest capable men and women in [MAJOR/PROGRAM] as a career.
- * F. [OTHER].