

**LOCAL GOVERNMENT MISCELLANEOUS EXPENDITURE ACT  
PROCEDURES**

The Board of Governors hereby establishes uniform guidelines on the expenditure of public funds for the following items:

1. One recognition dinner each year held for elected and appointed officials, college employees, or volunteers of the College. The maximum cost per person for such dinner shall not exceed twenty-five dollars.
2. Plaques, certificates of achievement, or items of value awarded to elected and appointed officials, college employees, or volunteers shall not exceed seventy-five dollars per person.
3. Nonalcoholic beverages and meals for volunteers during or immediately following their participation in any activity approved by the Board of Governors. Such activities shall include, but are not limited to, advisory committee meetings, mowing, picking up litter, removing graffiti, snow removal or emergency situations such as a tornado, severe storm, fire, or accident.

Official policy date: 12/07/93 (Item #6706)

Revision date: 03/13/97 (Item #7957)