

ON-CAMPUS SOLICITATION AND SIGNS PROCEDURES

Signs: (other than informational signs posted by employees of the College): include but are not limited to billboards, decals, notices, placards, poster, banners and advertising notices.

Procedural regulations:

1. Signs may only be posted on bulletin boards or other places provided for that purpose. Some bulletin boards are reserved for specific use and may require special permission.
2. The student services division may provide centrally located bulletin boards subject only to student services regulation.
3. The posting of signs is prohibited on utility poles, trees, painted surfaces and under windshield wipers.
4. Commercial postings may be permitted only if approved by the Vice President of Student Services or his/her authorized representative. Such approved posting must comply with all campus regulations and are permitted when of service to the campus community.
5. Student and student organization signs are required to have the approval of the student services division prior to posting.
6. Signs must contain the following information: (a) the name of the individual or organization responsible for the posting of the sign; (b) the name of an individual who is their authorized representative; (c) the imprint of the student services division authorization; and (d) a pull date.
7. The person or organization shall remove each of its signs not later than fourteen days after posting or not later than one business day after the event to which the sign relates, whichever is earlier. Exceptions are at the discretion of the Vice President of Student Services.

Original policy date: 08/08/96 (Item #7675)

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