

USE OF COLLEGE FACILITIES

Northeast Community College facilities were constructed and are maintained for educational programs and services sponsored or cosponsored by the College. To extend the use of College facilities and to enhance the quality of educational services, the College may cosponsor educational courses, workshops, programs, and activities with other colleges, institutions, agencies, organizations, and businesses. These cosponsored programs and activities may or may not be eligible for state-aid reimbursement. Cosponsorship implies jointly sharing responsibility and applicable expenses for developing and presenting such activities. The College may also host educational and professional societies and select civic activities.

The College receives requests from outside individuals, organizations, or agencies that wish to utilize College facilities. Such requests may be approved if: (1) the particular facility or service requested is available; (2) such request is within the established criteria for use of College facilities and meets the approval of the Facilities Management Work Group; and (3) a signed Rental and Usage Contract is received by the College. College facilities shall be used primarily for educational purposes or for approved public services. The College reserves the right to deny the use of its facilities for any activity that is deemed to be in conflict with the Mission and Purposes of the College; and its policies and procedures. All facility use requests shall be referred to the Vice President of Student Services and/or designee who will process them in accordance with the Use of College Facilities procedures. Rent for the use of Northeast facilities will be charged in accordance with the Facility Rental Fee Schedule for outside organizations and educational institutions.

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