

**TOBACCO USE
PROCEDURES**

1. **GENERAL DEFINITIONS**

- a. Smoking means carrying a lighted cigar, cigarette, pipe or other lighted smoking equipment.
- b. Smokeless Tobacco Use means visible evidence of chewing tobacco within the mouth; spitting of tobacco in sinks, trash cans, drinking fountains, floors, etc.

2. **COLLEGE COMPLIANCE**

The College complies with the provisions of the Nebraska Clean Indoor Air Act, and College officials are directed to implement and enforce the tobacco use procedures herein in areas under their control.

- a. General Prohibition. No person shall smoke or use tobacco products in college-occupied buildings or college owned vehicles.
- b. Posting of Building Entrance Signs. “Tobacco-Free & Smoke-Free” signs with letters of not less than one inch in height and/or the international no smoking symbol will be conspicuously posted at the entrance to all College-occupied buildings.
- c. Smoking. Smoking is permitted outdoors on the grounds at a distance not less than 10 feet from doorways of building.
- d. Conflicts should be brought to the attention of the appropriate supervisory personnel.

Disciplinary action for abuse of these procedures will be dealt with through the College Positive Discipline Policy 2115 or the Standards of Conduct Policy 5040.

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