

UNAUTHORIZED ABSENCE

Any absence of any staff member or failure to participate in required official college functions or activities without prior justification to and approval from the immediate supervisor(s), will result in withholding of salary for the days that the staff member was absent and may result in further disciplinary action.

Original policy date: 06/09/77 (Item #1657)

Revision date: 06/18/92 (Item #6220)

Revision date: 03/13/97 (Item #7957)